

Date: 18 December 2014
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 Our Reference: Officer working Group/RC/ah



To: Members of the Office Accommodation Officer Working Group
 (Richard Cohen, Simon Davey, John Golding, Karen Jenkins,
 Rachel Pocock, Chris Powell, Steve Pratten, Colin Slater,
 Henry Gordon Lennox, Andrew Ellins, Andrew Hancock,
 Nigel Harrison, Donna Best)

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Office Accommodation – Officer Working Group
Thursday 18 December 2014
10.00am Room 67

AGENDA

		Responsible Officer
1.	Introductions and apologies	SP
2.	Approval of previous Meeting Minutes	SP
3.	Matters arising from previous Meeting	SP
4.	Office Accommodation Project particulars: <ul style="list-style-type: none"> • Project cost to date • Confirmation of Cabinet Approval of Recommendation to relocate Offices to a smaller Heathpark facility, and refurbishment of Exmouth Town Hall, and update following Council Meeting on 17 December. • Knowle bidding update • Short term programme implications including identification of critical dates. • Risk Review – (New + Red and Orange Risks Only) 	SP
5.	Feedback from the Executive Project Board Meeting.	RC
6.	East Devon Business Centre <ul style="list-style-type: none"> • Update • Consideration of integration of new office with existing EDBC 	SP
7.	Update on integration Knowle and Manstone Depots relocation.	AH/DB
8.	Update on strategy, timescales for roll out of council devices for home, flexible and mobile working including phones and DCMS	KJ